

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**Tuesday, March 26, 2013
OBLOCK JUNIOR HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, March 26, 2013 at 7:00PM in the Auditorium at Oblock Junior High School in Allegheny County at 440 Presque Isle Drive Plum, PA 15239

Call to Order/Pledge of Allegiance

Mr. Drake called the meeting to order at 7:05PM and led the group in the Pledge of Allegiance.

Roll Call

Mrs. Vento took roll.

Present: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

Absent: Dowdell

Solicitor: Present, Mr. Lee Price

Executive Session

The Board met in Executive Session on March 19, 2013, and this evening, March 26, 2013 to discuss matters of personnel and negotiations.

Approval of Minutes

Recommend approval of the following Meeting Minutes: February 26th Regular Board Meeting; March 5th Education Committee and Policy Committee; March 12th Facilities Committee; March 19th Finance Committee, Athletic Committee and the Discussion Session.

Motion by: McMasters, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Student and District Features

Dr. Marcela Diaz Myers, PSBA President, presented Tom McGough with Master School Board Member Accreditation.

Coach Scott Kolar – Rifle Team

1. **Jacob Danik** – WPIAL Qualifier
2. **Scott Kolar** – State Championships 3rd Place Finish; WPIAL 11th Place Finisher and All Tournament State Team
3. **Melissa Leclair** – State Championships 14th Place Finish; WPIAL 4th Place Finisher and All Tournament State Team
4. **Ian Michaels** – WPIAL Qualifier
5. **Mikaela Zacher** – WPIAL Qualifier

Coach Shawn Haupt – Swimming Team

1. **Hannah Adamski** - 200 Freestyle Relay: 1:41.59 at WPIAL Championships – School Record; 21st Place Free Style at PIAA Championships
2. **Katie Gore** - 200 Freestyle Relay: 1:41.59 at WPIAL Championships – School Record
3. **Channing Nolan** – 200 Freestyle Relay: 1:41.59 at WPIAL Championships – School Record
4. **Mia Pietropola** - 200 Freestyle Relay: 1:41.59 at WPIAL Championships – School Record

Citizens’ Comments on Agenda Items

None

Citizens’ Comments on Non-Agenda Item

None

Agenda

Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval of the following Use of Facilities Applications:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. St. John's Track Team	April 2,4,9,25,30, 2013 May 2,7,9, 2013	Sr. High – Athletic Field Track
2. PTA Council	April 18, 2013	Sr. High – Cafeteria and Auditorium
3. JROTC	May 11, 2013	Sr. High – Cafeteria and Auditorium
4. PHS Track and Field Boosters	March 22,26, 2013 April 10,17,18, 2013	Sr. High – Home Concession Stand
5. Plum Borough Chamber of Commerce	April 16, 2013	Sr. High - Cafeteria
6. PBEA	May 6, 2013	Oblock – Auditorium
7. Girl Scout Troop #50578	April 6, 2013	Oblock – Gym
8. PBEA	April 8, 2013	Center – Library
9. Pivik PTA	April 11, 2013	Pivik – Cafeteria
10. Elementary Music Staff	April 17, 2013	Pivik – Cafeteria
11. Regency Park PTA	May 6, 2013	Regency Park – Cafeteria
12. Adlai PTA	April 17, 24, 2013 May 1,8,15,22, 2013	Adlai – Classroom
13. Adlai PTA	May 10, 2013	Adlai – Gym
14. Suellen's Baton Studio	May 28, 2013	Adlai - Gym

Motion by: McMasters, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval of construction invoices, as presented.

Motion by: McMasters, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval to advertise the following:

- a. Trash/Recycling Hauling
- b. Oblock Sewer Line Repair
- c. Oblock Terrazzo Floor Repair

Motion by: McMasters, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval to reject bids for the development of the New Pivik Elementary School sports field.

Motion by: McMasters, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

The Facilities Committee met on March 12, 2013. Mr. McMasters made this report. The next meeting is scheduled for Tuesday, April 16, 2013 at 6:00PM in the PHS Board Room.

Personnel Committee - Mr. Sal Colella, Chair

Recommend approval to accept the resignation of Lorraine Yelley, Food Service Worker at Pivik Elementary School, retroactive to February 25, 2013.

Motion by: Colella, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval to accept the retirement of Cynthia Lott, Custodian at Plum High School, effective April 1, 2013.

Motion by: Colella, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval to amend the end date of the maternity leave of Kelly Wickersty, SBIT Teacher at Holiday Park Elementary School, to April 30, 2013.

Motion by: Colella, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval to hire Tara Calabrese, as a Long-Term Substitute SBIT Teacher at Holiday Park Elementary School, retroactive to November 12, 2012.

Motion by: Colella, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval of an unpaid leave for Julie Gionta, Special Education Paraprofessional at Plum High School, retroactive to March 1, 2013.

Motion by: Colella, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval of an unpaid leave for Marion O'Donnell, Food Service Worker at Oblock Junior High School, effective April 1, 2013 through the end of the 2012-13 school year.

Motion by: Colella, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval of the agreement between the Plum Borough School District and the Plum Borough School District Confidential Secretaries, retroactive to July 1, 2011 through June 30, 2014, as presented.

Motion by: Colella, Second by: Tommarello

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Education Committee - Mr. Joe Tommarello, Chair

Recommend approval to accept the Program of Studies for Oblock Junior High School and Plum High School, as presented.

Motion by: Tommarello, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval of Plum Borough School District Special Education Extended School Year Program and associated staff and costs, as presented.

Motion by: Tommarello, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval of the Letter of Agreement with Family Services of Western Pennsylvania, as presented.

Motion by: Tommarello, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval of the Plum Borough School District Summer Recreation Program operating from June 10 through June 27, 2013.

Motion by: Tommarello, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval of an overnight conference request for Lindsey Lamm, Pivik Fifth Grade Teacher, to attend the ELA and Math State Curriculum Writing Team on March 20 through March 22, 2013 and May 7 through May 9, 2013 in Harrisburg.

Motion by: Tommarello, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval of an agreement with Blackboard Connect for \$8,000 effective July 1, 2013, as presented.

Motion by: Tommarello, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

The Education Committee met on March 5, 2013. Mr. Tommarello made this report. The next meeting is scheduled for Tuesday, April 9, 2013 at 6:00PM in the PHS Board Room.

Finance Committee - Mr. Kevin Dowdell, Chair

Recommend approval of the Treasurer’s Report and bill payments for February 2013, as presented.

Motion by: Zucco, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for February 2013.

Current Real Estate Taxes	\$68,887.51
Prior Year Delinquent Taxes	19,997.38
Per Capita Taxes	404.99
Miscellaneous Fees Recovered	<u>235.92</u>
Total Amount Collected	\$89,525.80

Recommend approval to accept the March Budget Transfers, as presented.

Motion by: Zucco, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval to accept Equitable Energy Natural Gas Agreements for Regency Park Elementary School and Center Elementary School, effective April 1, 2013.

Motion by: Zucco, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend acknowledging receipt of the PlanCon Part K: Project Refinancing documents for GOB Series B of 2012 (formerly Series of 2006), as presented.

Motion by: Zucco, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval to accept the donation of a Kimball Baby Grand piano, from Jeannette D'Orzio of Plum Borough.

Motion by: Zucco, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval to accept a proposal from Harold Gaughan in the amount of \$3,000 for the preparation of PlanCon Part J documents Series of 2010 for the New Pivik Project.

Motion by: Zucco, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval to accept the AIA Agreement with CDI Architects Group, LLC dba L.R. Kimball – Architects and Engineers, Inc., as attached.

Motion by: Zucco, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

The Finance Committee met on March 19, 2013. A special budget work session is scheduled for Tuesday, April 2, 2013 at 6:00PM in the Oblock Auditorium. The next regular meeting is scheduled for Tuesday, April 23, 2013 at 6:00PM in the PHS Board Room.

Policy Committee - Mr. Rich Zucco, Chair

Recommend approval to accept the following policies:

Policy No.	Policy Name
1. Policy No. 101	Mission
2. Policy No. 106	Guides for Planned Instruction
3. Policy No. 107	Planned Instruction
4. Policy No. 606.1	Tax Penalty Appeal Process
5. Policy No. 916	Volunteers

Motion by: Zucco, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

The Policy Committee met on March 5, 2013. Mr. Zucco made this report. The next meeting is scheduled for Tuesday, April 9, 2013, following the Education Committee Meeting in the PHS Board Room.

Transportation Committee - Mr. Tom McGough, Chair

The Transportation Committee did not meet this month.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval of the following coaches for the fall 2013-14 season:

Name	Position	Stipend
1. Cliff Thompson	Senior High Varsity Assistant Football Coach #1	\$5,844
2. Loran Cooley	Senior High Varsity Assistant Football Coach #2	\$5,844
3. Michael Barlak	Senior High Varsity Assistant Football Coach #3	\$5,844
4. Garry C. Tom, Jr.	Senior High Varsity Assistant Football Coach #4	\$5,844

5. Kyle Simmons	Senior High Jr. Varsity Assistant Football Coach #1	\$4,495
6. Joe Golden	Senior High Jr. Varsity Assistant Football Coach #2	\$4,495
7. Kevin Stark	9 th Grade Head Football Coach	\$4,042
8. Ryan Silvis	Junior High Head Football Coach	\$4,042
9. Adam Szarmach	Junior High Assistant Football Coach #1	\$3,596
10. Emily Sasso	Senior High Head Varsity Coach	\$3,645

Motion by: St. Leger, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend approval to accept the following volunteer coaches:

Name	Position
1. Russell Maxwell	Senior High Volunteer Assistant Track Coach
2. Charles Morris	Senior High Varsity Volunteer Assistant Football Coach
3. Craig Williams	Senior High Junior Varsity Volunteer Assistant Football Coach

Motion by: St. Leger, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Recommend accepting a donation of \$2,652.80 for PHS Track Record Board from Joseph Ionta.

Motion by: St. Leger, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

The Athletic Committee met on March 19, 2013.

Food Service and Nutrition Committee - Mrs. Loretta White, Chair

The Food Service and Nutrition Committee did not meet this month.

Intergovernmental Committee - Mr. John St. Leger, Chair

The Intergovernmental Committee did not meet this month.

Forbes Road Career and Technology Center - Mr. John St. Leger, Representative

Recommend approval of the Forbes Road Career and Technology Center Audit Report for fiscal year ended June 30, 2012, as presented.

Motion by: St. Leger, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Eastern Area Schools - Mrs. Loretta White, Representative

Mrs. White made this report.

Legislative Policy Council - Mr. Sal Colella, Representative

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

Recommend approval of the proposed 2013-2014 Allegheny Intermediate Unit Program of Services Budget, as presented.

Motion by: McGough, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Mr. McGough made this report.

President's Report - Mr. Andrew Drake

Mr. Drake made this report.

Superintendent's Report - Dr. Timothy S. Glasspool

Recommend approval to accept the Superintendent's Report, as submitted.

Motion by: McMasters, Second by: Colella

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

Announcements

The regular April Board Meeting is scheduled for Tuesday, April 30, 2013 at 7:00 PM in the Plum High School Auditorium.

Adjournment

Motion to Adjourn at 7:45PM

Motion by: Tommarello, Second by: McMasters

Final Resolution: Motion Passes

Yes: Colella, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: Dowdell

ATTEST TO:

Board Secretary